



**Finance & Administration Committee  
MINUTES**

Held Tuesday, June 20, 2006  
City Council Chambers  
3:30 p.m.

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**PRESENT:** Councillor R. McMillan, Chair  
Councillor A. Poirier, Vice-Chair (arr'd late)  
Councillor L. Compton  
Mayor D. Canfield  
B. Preisenzanz, CAO  
J. McMillin, City Clerk  
K. Brown, Finance & Administration Manager  
B. Reynard, Community Services Manager  
R. Perchuk, Operations Manager

**REGRETS:** Councillor T. Szajewski, Member

**A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 14-2003**

**TAKE NOTICE THAT AS REQUIRED UNDER NOTICE BY-LAW NO. 14-2003, COUNCIL INTENDS TO ADOPT THE FOLLOWING BY-LAWS AT ITS JUNE 26 MEETING:**

- *An appropriation from the City Hall Reserve in the amount of \$7,904.16 to offset costs related to the replacement of two heating/cooling units at City Hall.*
- *The sale of land described as that part of the Eighth Street lane in the Town of Keewatin, now City of Kenora on Registered Plan 18 designated as Parts 1, 2, 3, 4 and 5 on Plan 23R-11262.*

**B. DECLARATION OF PECUNIARY INTEREST**  
N/A

**C. CONFIRMATION OF MINUTES**

Moved by L. Compton, Seconded by D. Canfield, & Carried:  
THAT the Minutes of the last regular meeting held June 6, 2006 be confirmed as written.

**D. DEPUTATIONS**

**3:30 p.m. – Dan Essery – Kenora Children's Coalition**

Mr. Essery introduced the Members of the Coalition that joined him today and gave a brief background of the formation of the Kenora's Children's Charter. Mr. Essery explained they chose not to follow the Sudbury model,

but used Thunder Bay's instead as it was more suited to our community. He explained his group hopes to have the Charter adopted by Council for ongoing work by the Coalition on behalf of the children of our community.

Item #6 under the Terms of Reference was mentioned with respect to "Selection of Members" and the appointment of a City Councillor to the Coalition, as well as reference to the City's Strategic Plan. Mr. Essery confirmed the Member of Council would have no authority, but rather they would participate in a communication role in order to inform City Council and to keep the dialogue open. Councillor Compton questioned if children's rights in the community are being abused and if this led to the formation of the Coalition? He also questioned if the group will be looking to the City for funding? Mr. Essery explained there are no plans to seek funding at this point as the Members involved represent already funded organizations. He went on to explain that the City could look to the Coalition for advice should they like to see them act on a certain project. Mr. Essery also confirmed there has been no high rate of neglect or abuse to children in our community. On one hand there is a communication issue due to the number of groups associated with children and the Coalition would like to bring them together to collaborate and as well, to involve City Council as they want to keep the lines of communication open as certain situations arise.

In closing, he stated there is no indication that children are in any worse condition than they are elsewhere, and that the group is proactive and we are not in a crisis situation.

Councillor McMillan advised this item will be reviewed by Committee and he thanked Mr. Essery and other Members for attending.

#### **E. REPORTS:-**

##### **1. LOWBIC – 2006 Special Events Service Delivery**

###### **RECOMMENDATION:**

THAT Council of the City of Kenora hereby give three readings to a by-law to authorize an agreement with the Kenora Assembly of Resources (KAR) for the delivery of Special Events and Community Social Service programs for the period June 01 – December 31, 2006.

###### **Discussion**

It was discussed that cost-sharing arrangements need to be amended with respect to the 2006 budget, and also a 90 day termination clause (by either party) will be provided for in the agreement. It was explained KAR is a "Not-for-Profit" group and is responsible for related reporting, etc. The City will provide KAR with administrative assistance through the Treasurer's Office. The agreement will be amended slightly to include the term of the agreement from June to December, 2006.

**Recommendation approved (resolution and by-law).**

##### **2. "In Memoriam Day"**

(Recognition of City Employees who have passed away)

**BPreisanz**

**JMcMillin**

**RECOMMENDATION:**

THAT Council of the City of Kenora approve the amended HR-8-5-0 Municipal Anniversary, Retirement and Resignation Policy.

**Discussion:**

Some wording has been cleaned up and as well a policy change for the retirement gift from a watch to a dollar value has been made.

**Recommendation approved.**

JMcMillin

**3. Staff Parking**

**RECOMMENDATION:**

THAT Council of the City of Kenora adopt City Staff Parking Policy HR-2-16; and further

THAT alternate parking locations for City staff currently utilizing the parkade be pursued on the basis that the parkade be developed for public parking on a long term basis or as demand materializes.

**Discussion:**

Some word-smithing is required with respect to the section on the use of additional vehicles in the Parkade without City consent.

Bill Preisentanz explained there are a variety of options throughout Kenora where staff is required/not required to pay for parking. For example Hospital staff is required to pay.

He further stated he believes this is a temporary solution until it can be determined to utilize the Parkade on a full-time basis.

**Recommendation approved.**

JMcMillin

**4. Loss of livestock Claim – Martins**

**RECOMMENDATION:**

THAT due to extenuating circumstances, the City of Kenora receive the late claim filed by Alfonso and Darlene Martins on April 28, 2006 for their loss of livestock on March 30, 2006; and

THAT in accordance with the June 16 report of the Valuer, authorization be hereby given for payment of \$250.00 dollars per miniature horse for a total of \$750.00 to Mr. and Mrs. Martins for this purpose; and further

THAT this claim be paid on the basis that it is not precedent-setting.

**Discussion**

Councillor McMillan suggested payment of the maximum amount of \$500.00 per head and to create a policy for these instances but Councillor Compton indicated there would not be a need for a policy as it is regulated by provincial legislation. It was explained the timeframes under the Act were not met, therefore the report reflects \$250.00 per horse rather than the full amount. The regulation permits for 'payment up to \$500.00.'

**Recommendation approved.**

JMcMillin

**5. City Hall Heating/Cooling Units**

**RECOMMENDATION:**

THAT Council authorize an appropriation from the City Hall Reserve in the amount of \$7,904.16 to offset costs related to the replacement of two heating / cooling units at City Hall; and

THAT in accordance with Notice By-Law Number 14-2003, public notice is hereby given that Council intends to amend the 2006 Budget for this purpose at its June 26 meeting; and further

THAT Council give three readings to a by-law to amend the capital budget to authorize an appropriation from the City Hall Reserve.

**Recommendation approved (resolution and by-law).**

JMcMillin

**6. By-Law Enforcement Officers (Students)**

**RECOMMENDATION:**

THAT Council give three readings to a by-law to appoint the following students as By-law Enforcement Officers for the period June 20 to September 10, 2006:-

Stefanie Kuentzle  
Matt Liske  
Mathew Hall

**Recommendation approved (resolution and by-law).**

JMcMillin

**7. Harbourfront Parking Lot Closures for Special Events**

**RECOMMENDATION:**

THAT authorization be hereby given for the following closures at the Harbourfront for various events and attractions during the 2006 summer months:-

**Canada Day**

- All docks excluding Docks in Section "C" – June 30 @ 6:00 p.m. to July 2, 2006 at 1:00 p.m.

**Harbourfest**

- South Parking Lot: Wed., August 2 @ 6:00 p.m. to Mon., August 7 @ 12:00 Noon
- North Parking Lot: Fri., August 4 @ 6:00 p.m. to Mon., August 7 @ 6:00 a.m.
- All docks excluding Docks in Section "C"

**KBI**

- South Parking Lot: Tues., August 8 @ 6:00 a.m. to Mon., August 15 @ 6:00 a.m.
- All docks excluding Docks in Section "C"

AND FURTHER THAT these approvals be subject to all necessary signage,

advertising, notifications and clean-up being in place for each event.

JMcMillin

**Recommendation approved.**

**8. The Kenora Children's Coalition**

It was discussed this will likely be dealt with in July or August pertaining to the role of the City and the appointment of a Member of Council.

**HOLD**

**9. Payment of Legal Costs – McDougald (Councillor McMillan)**

Councillor McMillan indicated he would like to make a request that the Thomson Rogers bill be reviewed, or to have a taxing of the legal cost even though the City has already paid it. Councillor Compton believes it should have been reviewed at the proper time and that we are too late at this point as we paid it unconditionally. He further noted the letter that accompanied the City's cheque indicated the interest was not included on the basis that the City was not pursuing a taxing assessment.

Councillor Poirier explained that requesting the assessment 'after the fact' doesn't make sense as this has been discussed at length, dealt with and now paid.

Councillor Compton mentioned he spoke with the City's Solicitor who indicated that a review would not likely proceed and that we would be wasting our time pursuing it. Mayor Canfield agreed and that we would be spending good money after bad and he doesn't want to spend any further money on this file.

FILE

Committee agreed to not pursue the assessment and this item be filed.

**10. By-laws – Sale of portion of lane allowance to Dean Moss, Diana Crossing, Craig Forster, Shirley Robertson & Audrey Manzie**

(Notice period will end on June 24; and the Law Office to provide the two by-laws).

JMcMillin

The Clerk advised this sale of land was approved earlier and declared surplus. It is now necessary to adopt the by-laws to give effect to the sale.

**11. Reminder of Public Zoning Meeting @ 4:40 p.m. on June 26  
Re: Moncrief**

Council/  
Planning

**Reminder only.**

**ITEMS ON HOLD:**

- **Kenora Thistles Centennial Celebration**      **HOLD-Council Support**

**OTHER BUSINESS**

**AMO – Meetings with Ministers**

Mayor Canfield would like Council to think about the various items that

should be addressed by the City with various Ministers while the delegation is attending AMO in August. He further noted that Minister Cansfield, Minister of Transportation is planning on being in Kenora this summer and that any items to be discussed should be forwarded to his office for any of these presentations.

Council

### **Bagging of Meters – Farmers Market**

Bill Preisentanz gave a history of the movement of the Farmers Market from McLeod Park to the Harbourfront and that this year they will be operating for a 15 week period. Rather than bagging the meters due to the cost (\$100 per week for a total of \$15,000) it was suggested the Clerk authorize a temporary road closure every Wednesday from say 10:00 a.m. to 5:00 p.m. (along Bernier Drive from 1<sup>st</sup> Street South to Lakeview Drive.)

It was questioned why the Market is not held on a weekend however because they operate on a rotating circuit in the area involving an out-of-town assistant, Wednesdays is Kenora's scheduled day.

Committee agreed to the requested temporary road closure on a trial basis for the first 2 weeks (June 28 and July 5). It was noted the road barricades would be manned to allow authorized traffic to certain areas.

JMcMillin

The Clerk is to send a letter of authorization to Buck Matiowski, with notification to Emergency Services, etc.

### **NEXT MEETING**

- Tuesday, July 11, 2006.

### **Motion required adjourning to Closed Meeting:**

**Moved by A. Poirier, Seconded by L. Compton, and Carried:-**

THAT this meeting be now declared closed at 4:20 p.m.; and further

THAT Council adjourns to a Closed Meeting to discuss the following:

### **Reconvene to Open Session with any Report(s)**

- **Proposed Acquisition of Land**

So as not to compromise the proposed acquisition of land, Administration was directed to proceed with an Offer of Purchase and to return with a report and by-law for this purpose at the next meeting.

BPreisentanz

**The meeting adjourned at 4:45 p.m.**